

To: The Deputy Director of Training (General)

From: Management Training Division

Completed the Human Resources Program with the third group of supervisors in FDD on Tuesday,- 18 section chiefs.

began the Human Resources Program with her third group of section chiefs in OGD on Tuesday, - 14 supervisors.

Continuing planning meetings with Messrs.  
concerning Records Management training.

3.  
4. No report.  
5.

JOB NO. \_\_\_\_\_  
 IN CHARGE **X**  
 NEED DATE **89**  
 NO. PAGES **1**  
 REV CLASS **U**

DATE **15 Nov 79**  
 TIME **11 11**  
 ORG CLASS **U**

TO CHANGE **25**  
 CLINT. INST. **22**  
 DOC. **02**  
 AIRTEL: IN 78-3

25 YEAR RE-REVIEW